

All Communications should be addressed to the Registrar, Supreme Court by designation, NOT by name  
PIN CODE-110001

**SUPREME COURT OF INDIA  
NEW DELHI**

No. F.6/2021-SCA(RC)  
Dated February 23, 2021

From : Branch Officer (Recruitment)

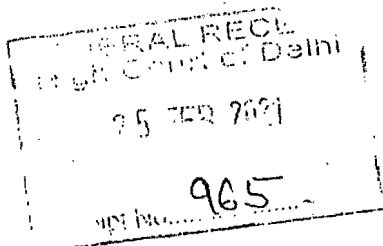
To : The Registrar General,  
High Court of Delhi,  
Sher Shah Road,  
New Delhi.- 110 003

**Subject : Filing up of the post of Additional Registrar (Computer)**

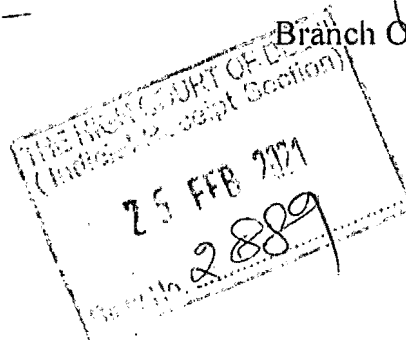
Sir/Madam,

I am directed to forward herewith an Advertisement for recruitment to the post of Additional Registrar (Computer) in the Registry of Supreme Court of India. The post of Additional Registrar (Computer) is placed in Pay Level 14 of Pay Matrix.


You are requested to give wide publicity to the aforesaid advertisement by bringing the contents of the advertisement to the notice of Official/Officers working in your department and forward the application of eligible and interested candidates to the Registry of Supreme Court of India within last date i.e. 20.3.2021.



Encl: As above



Yours sincerely,

  
Branch Officer (Recruitment)

**SUPREME COURT OF INDIA**

No. F.6/2020-SCA (RC)  
New Delhi, dated 2<sup>nd</sup> February, 2021

**ADVERTISEMENT**

Applications in the prescribed format are invited from Indian Citizen who fulfil the following qualifications, experience and other eligibility condition as on 01.01.2021 for filling up one post of Additional Registrar (Computer) on regular basis which is placed in the Level 14 of Pay Matrix.

Essential Qualifications and experience and other eligibility:-

| <b>Qualification</b>   | <b>Experience</b>   |
|--|---|
| Master's or Bachelor's degree in Computer or IT<br><br>or<br>B.Tech in Computer from a recognized University or equivalent | Minimum 10 years' experience under the Central/State Govt./Universities/ recognized research Institutes or any High Court.<br><br>Experience of working in Linux/unix/Windows Administration with expertise in Web Server, DHCP, DNS Configuration<br><br>Experience of working in client-server and web-based technologies, LAN/WAN Network Administration (CCNA, CCNP Certification preferred).<br><br>Experience in Development in C++, Java, Python, PHP, My SQL, database administration, postgres SQL, Oracle, System Analysis, and Design. Knowledge of all the stage PLC for Software development and open source technology. |

**Age Requirement:-**

The candidates should not be below 40 years and above 50 years.

**General Information:-**

The candidates will first be subjected to a Computer Test confined to prescribed experience and candidates who qualify the said Test will have to appear and qualify in the Interview. Qualifying of examination and interview shall not confer upon the candidate any right to claim appointment and the Registry reserves the right to conduct final selection for the said post in any manner deemed appropriate, subject to approval of the Competent Authority.

**SUBMISSION OF APPLICATION:**

Eligible candidates are required to fill the application form (as per attached format). The application, in a sealed cover (A4 size envelope) indicating "Application for the Post of Additional Registrar (Computer) thereon and addressed to the Branch Officer (Recruitment Cell), Supreme Court of India, Tilak Marg, New Delhi-110001, may be sent so as to reach within 30 days from the date of publication of the advertisement. Applications not conforming to the prescribed format or received after due date will not be entertained. Candidates who fulfil the prescribed qualifications, experience and age requirement as on 01.01.2021 should apply giving full particulars as per the proforma enclosed, supported by copies of all the relevant certificates and documents and a passport size photograph affixed on the application form all duly self-attested. Candidates who are already working in Government Service should send their applications either through proper channel or attach "No-Objection" Certificate from their present employer. Candidates who do not fulfil the prescribed qualifications and other eligibility conditions need not apply.

### **Closing Date for receipt of applications:**

The last date for receipt of application will be 30 days from the date of publication of advertisement ( i.e. 20.3.2021)

### **General Instructions**

1. The candidates applying for the post Additional Registrar (Computer) should ensure that they fulfil the prescribed eligibility conditions for the said post. Their admission at Computer Test and the Interview for which they are admitted will be purely provisional subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary proof in support thereof. The verification of documents will be done before the Interview. If on verification at any time before or after the said test/interview, it is found that the candidate does not fulfil any of the eligibility conditions, his/her candidature for the post shall stand cancelled without any notice or further reference.
  2. Candidates are advised to visit Website of Supreme Court of India for updated information regarding the post Additional Registrar (Computer) at regular intervals.
  3. In case candidate submits more than one application form for the post, he/she must note that the application last submitted will only be entertained by the Registry. No correspondence requesting to accept previous application(s) will be entertained by the Registry.
  4. No request for change in category filled in application form will be entertained.
  5. Experience Certificate of the candidate must specify exact designation, pay scale and period of employment indicating date (from-to) and duration with the concerned organization, failing which the candidature is liable to be rejected. Offer letter/Appointment Letter/Pay slip in support of experience will not be entertained.
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6. APPLICATIONS WHICH DO NOT COMPLY WITH THE INSTRUCTIONS SHALL BE SUMMARILY REJECTED.
  7. No TA/DA will be payable to the candidates for appearing in the prescribed tests and interview.
  8. Selected candidates will be appointed on probation for a period of two years in the first instance. The Registry reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if needed, without issuing any notice.
  9. In case of any dispute, legal jurisdiction will be Delhi.

(R.M. Dash)  
Branch Officer (Recruitment)

**SUPREME COURT OF INDIA**  
**APPLICATION FOR THE POST OF**  
**ADDITIONAL REGISTRAR (COMPUTER)**

Affix herewith  
your latest passport  
size photograph  
duly self attested

1. Name of the applicant : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Age as on 01.01.2021 : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days
5. Category : \_\_\_\_\_
6. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Phone/Mobile No. : \_\_\_\_\_
9. E-mail address : \_\_\_\_\_
10. Educational Qualifications

| S.No. | Examination | College/University | Year of passing |
|-------|-------------|--------------------|-----------------|
|       |             |                    |                 |
|       |             |                    |                 |
|       |             |                    |                 |

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|--|--|--|--|
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|--|--|--|--|

11. Details of Experience (in chronological order)

| S. No | Name & address of the employer | Post held | Period |    |       |        | Job description in brief | Pay Matrix /salary drawn |
|-------|--------------------------------|-----------|--------|----|-------|--------|--------------------------|--------------------------|
|       |                                |           | From   | To | Total |        |                          |                          |
|       |                                |           |        |    | Years | Months |                          |                          |
|       |                                |           |        |    |       |        |                          |                          |
|       |                                |           |        |    |       |        |                          |                          |
|       |                                |           |        |    |       |        |                          |                          |

12. Are you employed in Govt./Semi-govt./PSU/ Nationalised Bank etc.  
YES/NO

13. Criminal History, if any.....

14. Certified that the information furnished above is true to the best of my knowledge & belief. If at any stage, any information is found to be false or incorrect my application will be liable to be rejected.

Date :

Signature of candidate