

F.No. 008/drt-ddn/2016/OS/1016

Dated: 29.06.2018

Government of India,
Department of Financial Services,
DEBTS RECOVERY TRIBUNAL, DEHRADUN

11th Floor, Paras Tower, Muzra,
Saharanpur Road, Dehradun (U.P.), 248171

Vacancy Circular

Sub: Engagement of retired Stenographers and Assistant/Accounts Assistant purely on Contractual assignment.

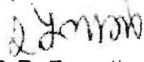
Applications from the retired officials who have worked as PPS, Sub Officer/PS/PA/Stenographer/Section Officer/Assistant/Accounts Assistant or on equivalent posts in Central/State Government/High Court/District Court are invited for the post of Stenographer and Assistant/Account Assistant in connection with Tribunal work on the following terms and conditions -

- Period of Contract** : The period of contract initially will be for one year which may be extended depending upto three years. Engagement on contractual basis will be subject to satisfactory performance and it can be terminated by the Tribunal without assigning any reason whatsoever at any time. The short term contractual assignment shall not confer any right to claim regular continuance in service.
- Remuneration** : The Consolidated monthly remuneration for the retired officials will be as follows :-

S. No.	Level of retired officer/ official	Consolidated monthly remuneration payable
1	Stenographer	Rs 30,000-00
2	Assistant/Accounts Assistant	Rs 25,000-00
- The retired employees engaged on contractual assignment will not be entitled for perquisite such as HRA, DA and residential accommodation.
- Age Limit** : The maximum age limit for the applicants is 70 years as on **01.08.2018**
- Leave** : They will not be entitled to any regular leave except casual leave on pro-rata basis.
- They will work under the supervision of Hon'ble Presiding Officer. Apart from their normal duties, they shall also carry out and perform such other duty as may be assigned to them from time to time.
- Their working days and working hours shall be same as are applicable in the case of serving officials.
- They will have the option to give up their assignment by giving one month's advance written notice to the Registry.

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9. **Last date for submission of application** : The interested retired Employees belonging to the above categories who fulfil the above eligibility condition may send their applications in the enclose prescribed Performa to **Registrar(i/c), Debts Recovery Tribunal, Dehradun, 11nd Floor, Paras Tower, Mazra, Saharanpur Road, Dehradun by 28-07-2018**. Applications received after due date will not be considered


(S.P. Tyagi)
Registrar (i/c). DRT. Dehradun.

Copy to :-

1. The Registrar Generals of all the High Courts.
2. Under Secretaries to Govt. Of India, All Ministries/Deptt. Of Govt. Of India.
3. The Registrar, Central Administrative Tribunal.
4. Chief Secretary to State Govt. Uttrakhand.
5. District Judge, of all District & Sessions Courts.
6. Registrars all DRATs/DRTs.
7. Guard File/Staff selection file.

With a request to circulate the same in the respective offices/staff please.

**FORMAT OF APPLICATION FOR THE POST OF
STENOGRAPHER/ASSISTANT/ACCOUNTS ASSISTANT IN
DEBTS RECOVERY TRIBUNAL, DEHRADUN ON
CONTRACT BASIS**

1.	Name in Full (IN BLOCK LETTERS)	Attested copy of photograph to be pasted			
2.	Post applied for				
3.	Date of Birth (Attach valid proof)				
4.	Father's Name				
5.	Address of correspondence including telephone number and e-mail id				
6.	Permanent Address				
7.	Present Occupation if any				
8.	Educational qualification				
9.	Details of employment during last 10 years before retirement (Attach pension document or other documents in respect of retirement from Govt. Office)				
	Name and address of employer	Designation scale of pay including present pay	Whether regular/ deputation/ adhoc	Period of service From to	Nature of duty experience
10.	Time required for joining the post				

It is certified that the information furnished above is correct and true to the best of my knowledge.

Place:-
Date:-

Signature
Name: _____