

IN THE HIGH COURT OF DELHI AT NEW DELHI

F.No.659/Comp./DHC 10483

Dated: 10.05.19

From

The Registrar General
Delhi High Court
New Delhi

To

(On the Website of High Court)

Sub: Quotation for Wired mouse of reputed make with maximum warranty period

Sir,

This Court intends to purchase wired mouse of HP/Dell or any other reputed make with maximum warranty.

Interested firms are requested to submit necessary quotations for the same in a sealed envelope to AOJ(IT), Room No.6, Ground Floor, Lawyer's Chamber Block-III, Delhi High Court on or before 23/5/2019. The warranty of the wired mouse from OEM should be clearly mentioned in the quotation. The validity of rates should not be less than six months. The preference will be given to the quotation with maximum warranty period.

The envelope should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi," and the subject of this letter be superscribed on the envelope. The envelopes without subject shall be summarily rejected. No quotation shall be entertained after due date.

It may be noted that the final rates should be mentioned as unit price inclusive of GST and taxes applicable should be clearly and separately mentioned.

This Court reserves the right to modify/amend the quotation letter/Terms and Conditions at a later stage. This Court also reserves the right to increase or decrease the quantity depending on the requirement.

Yours truly,

Deepti

10/5/2019

(Deepti Chhabra)

Assistant Registrar (IT/Sty.)

For Registrar General

F.No.379/Comp./DHC/No. 10484-85

Dated: 10.05.19

CC to:-

1. Joint Director (IT), Delhi high Court.- for uploading the same on the Website of this Court.
2. Dealing Assistant of IT Store - for information

Praveen Kumar Verma
10/5/19

(Praveen Kumar Verma)

Administrative Officer (Judl.)(IT)