

IN THE HIGH COURT OF DELHI AT NEW DELHI

F. No. 34-A/Sty./SA-11/DHC/No. 4792

Dated: 27.2.2020

From:-

The Registrar General
High Court of Delhi
New Delhi.

To:-

(On the website of Delhi High Court)

SUB:- Quotation for purchase of six hundred (600) nos. of Wooden Poker of reputed make (having the total length of approximately 9" including the length of wooden handle of 4" with wooden handle well finished/polished and sleek metal part having polished with nickel alloy).

This Court intends to purchase six hundred (600) nos. of wooden poker of reputed make (having the total length of approximately 9" including the wooden handle of length of 4" with wooden handle well finished/polished and sleek metal part having polished with nickel alloy) for the use of this Court. The vendor(s) have to submit sample(s) of the wooden poker(s) proposed to be supplied by them, which can be taken back after the end of tender process on written request.

Interested firms are requested to submit the quotations for the same in a sealed envelope to the Admn. Officer (Judl.), Information Technology & Stationery Branch, Lawyers' Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before 18/3/2020.

The validity of rates should not be less than 180 days from the last date of submission of quotation and the taxes applicable should be clearly mentioned. Quotations with **less period of validity of rates shall be summarily rejected.**

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi" and the subject of this letter be superscribed on the envelope. No quotation shall be entertained **after due date**. Quotations **without subject** mentioned on envelope and sample shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/Terms and Conditions at a later stage. This Court also reserves the right to increase or decrease the quantity of above-mentioned item.

It may be noted that the final rates should be mentioned as **unit price inclusive of GST.**

Yours truly,

Deepti
26/2/2020
(Deepti Chhabra)

Assistant Registrar (IT/Sty.)
for Registrar General

CC to:-

1. Sr. System Analyst, Computer Cell, DHC-for uploading on the website.