

**IN THE HIGH COURT OF DELHI AT NEW DELHI**

F.No.557/Comp./DHC 20061

Dated: 18.09.19

From

The Registrar General  
Delhi High Court  
New Delhi

To

(On the Website of High Court)

**Sub: Quotation for original Toner Cartridge No.TN 2280 for Brother make 2840  
Laser Plain Paper Fax Machines**

Sir,

This Court intends to purchase ten nos. of Toner Cartridges No. TN 2280 for Brother make 2840 Laser Plain Paper Fax Machine.

Authorised vendors are, therefore, requested to submit quotations clearly mentioning the guarantee/warranty period for the aforesaid original Cartridges in a sealed envelope to AOJ(IT/Sty.), Ground Floor, LCB-III, Delhi High Court on or before 09-10-2019. The validity of rates should not be less than six months from the last date of submission of quotation. Quotation with less period of validity of rates shall be rejected.

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi," and the subject of this quotation letter be superscribed on the envelope. No quotation shall be entertained after due date. Envelopes without the subject as referred above shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/terms & conditions at a later stage. This Court also reserves the right to place the order fully/partly to different vendor(s).

It may be noted that the final rates should be mentioned as unit price inclusive of GST, however, rate of taxes applicable should be separately mentioned. The Selected authorized Vendor will be asked to submit current/valid authorization certificate/letter from OEM (M/s. Brother) as a proof of genuineness of the product, at the time of supply/delivery of the goods.

Yours truly,

(Rajeev Chauhan) 18/09/19

Deputy Registrar (IT/Sty.)  
For Registrar General

F.No.557/Comp./DHC/No. 20062

Dated: 18.09.19

CC to:- Joint Director (IT), Delhi High Court.- for uploading on the official website of the Delhi High Court

(Praveen Kumar Verma)

Administrative Officer (Judl.)(IT)