

HIGH COURT OF DELHI AT NEW DELHI

19687-704
No. /STY./DHC

DATED: 26/07/14

From:-

The Registrar General
High Court of Delhi
New Delhi

To:-

(On the website of Delhi High Court)

SUB.:- QUOTATIONS FOR REYNOLDS JETTER GEL AND REYNOLDS TRIMAX PENS

Sir,

This Court intends to purchase following stationery items for use in this Court as per below details :

S. No.	Name of stationery item	Total Quantity to be purchased
1	'Reynolds' Jetter Gel Blue Pen	500 nos.
2	'Reynolds' Trimax Blue Pen	500 nos.

You are requested to submit necessary quotation for abovesaid items in a sealed envelope. The period of validity of rates should not be less than 90 days from last date of submission of quotation.

The sealed envelope, superscribing thereon "**QUOTATION FOR REYNOLDS PENS**" **alongwith the due date** and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery Branch), Lawyers Chamber Block-III Basement, Delhi High Court on or before **7.8.2014**.

.It may be noted that rates should be mentioned as **unit price exclusive of VAT** i.e. VAT EXTRA.

Yours truly


(Jagdish Lal)

Administrative Officer (J)(Sty.)
for Registrar General