

**IN THE HIGH COURT OF DELHI AT NEW DELHI**

F.557/SA-3/Comp./DHC/ 16714  
Dated: 14/8/18

From  
The Registrar General  
Delhi High Court  
New Delhi

To  
  
(On the website of Delhi High Court)


**Sub: Quotation for Heavy Duty Fax Machine of latest technology having feature of loading FS/A4 size feeder paper & able to send fax to multiple locations**

This Court intends to purchase Heavy Duty Fax machine (for official purpose, having facility of loading FS/A4 size papers) of reputed make with latest technology/features (including the feature of sending fax to multiple locations).


The authorised vendor(s), are, therefore, requested to submit quotation for the same in a sealed envelope to the AOJ (IT/Sty), Ground Floor, LCB-III, Delhi High Court, on or before 29.08.2018. The validity of rates should not be less than six months from the last date of submission of quotation. Quotations with less period of validity of rates shall be rejected. The vendor(s) must mention the warranty & technical features of the model(s) being offered by them in the quotation. Quotations for Fax Machines not having the features of loading FS/A4 size feeder paper and sending fax to multiple locations, will be rejected outrightly.

The envelope should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi," and the subject of this letter be superscribed on the envelope. No quotation shall be entertained after the due date. The quotation received after due date shall be summarily rejected.

It may be noted that the rates should be clearly mentioned indicating GST/taxes in the quotation.

  
(Rajeev Chauhan)  
Deputy Registrar (IT/Sty./Dig.)  
For Registrar General

F.No.557/Comp./DHC/No. \_\_\_\_\_ Dated: \_\_\_\_\_  
CC to:- Sr. System Analyst, Delhi high Court.- for uploading the same on the Website of this Court.

  
(K. S. Bishnoi)  
Administrative Office (Judl.)(IT/Sty.)