

IN THE HIGH COURT OF DELHI AT NEW DELHI

F.No.379/Comp./DHC No.16769
Dated: 16.08.2018

From
The Registrar General
Delhi High Court
New Delhi

To,

(On the Website of High Court)

Sub: Quotation for HP LaserJet Pro M202dw printers

Sir,

This Court intends to purchase HP LaserJet Pro M202dw, A4 Single Function Mono Duplex-Network LaserJet printers for Registry, with five years onsite warranty from the manufacturer.

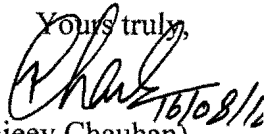
Authorized HP vendors are requested to submit quotations for the same in a sealed envelope mentioning therein the technical details of the model being offered, to AOJ (IT), Room No.6, Ground Floor, Lawyers Chamber Block-III, Delhi High Court on or before 04.09.2018. The warranty of the printers should be clearly mentioned in the quotation. The validity of rates should not be less than six months. Quotation with less period of validity of rates shall not be entertained

The envelope should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi," and the subject of this letter be superscribed on the envelope. The envelopes without the subject shall be summarily rejected.

The selected vendor will have to submit proper authorization letter/care pack from the OEM (Original Equipment Manufacturer) for the printer(s) supplied. No quotation shall be entertained after due date. The quotation received after due date shall be summarily rejected.

It may be noted that the rates should be mentioned as each price exclusive of tax/GST i.e. GST extra.

This Court reserves the right to modify/amend the quotation letter/terms and conditions at a later stage. This Court also reserves the right to place the Order fully/partly to different firms/vendors.

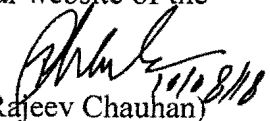
Yours truly,


(Rajeev Chauhan)
Deputy Registrar(IT/Sty./Dig.)
For Registrar General

F.No.379/Comp./DHC/No. _____
CC to:-

Dated: _____

1. Dealing Assistant of IT Store, Delhi High Court - for information
2. Sr. System Analyst (IT) , Delhi high Court.- for uploading on the official website of the Delhi High Court



(Rajeev Chauhan)
Deputy Registrar(IT/Sty./Dig.)