

IN THE HIGH COURT OF DELHI AT NEW DELHI

F. No. 64/Sty./SA-11/DHC/No. 10257

Dated: 30/07/2020

From:-

The Registrar General
High Court of Delhi
New Delhi.

To:-

(On the website of Delhi High Court)

SUB.:- Quotation for purchase of 1,000 Nos. of Judges Note Books (24 pages) 13.25" x 8.5" in size.

This Court intends to purchase 1,000 Nos. of Judges Note Books (24 pages) 13.25" x 8.5" in size for use of this Court.

A sample of such 'Judges Note Book' for reference may be seen by the vendors in the stationery store of this Court between 2 PM to 4 PM on any working day.

Interested firms are requested to submit the quotations for the same in a sealed envelope to the A.O.(J), Information Technology & Stationery Branch, Lawyers' Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before **21.08.2020 till 5:00 P.M.** along with sample of paper and note book cover offered to be supplied. Quotation submitted **without actual sample of paper and note book cover shall not be considered** and shall be summarily rejected.

The validity of rates should not be less than 180 days from the last date of submission of quotation and the taxes applicable should be clearly mentioned. Quotations with **less period of validity of rates shall be summarily rejected.**

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi" and the subject of this quotation letter be superscribed on the envelope. No quotation(s) shall be entertained **after due date.** Envelopes **without subject & due date** shall also be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/Terms and Conditions at a later stage.

It may be noted that final rates should be mentioned **inclusive of GST.**

Yours truly,


30/7/20

(Praveen Kumar Verma)
Admn. Officer (Judl.) (IT/Sty.)
for Registrar General