

# HIGH COURT OF DELHI AT NEW DELHI

23275-99  
No. /STY./DHC  
DATED: 24/9/13

From:-

The Registrar General  
High Court of Delhi  
New Delhi

To:-

(On the website of Delhi High Court)

**Sub:- QUOTATIONS FOR VARIOUS STATIONERY ITEMS**

Sir,

This Court intends to purchase following stationery items for use in this Court as per below details :

<b>S. No.</b>	<b>Name of stationery item</b>	<b>Quantity to be purchased</b>
1	Ruled Registers - 3 quire*	500 nos.
2	Ruled Registers - 6 quire*	500 nos.
3	Hi-lighter 'Luxor' make-Glolyter	700 nos.
4	Binder clip 32 mm (1/4") 'SDI' make	160 pkts.
5	White fluid pens 'Faber-Castell' make	800 nos.
6.	Add Gel CAT blue pens	1000 nos.

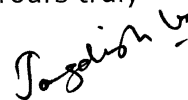
\*Sample of ruled registers 3 quire and 6 quire for reference may be seen in the stationery branch of this Court between 10 am to 5 pm on any working day.

It may be noted that ruled registers 3 quire and 6 quire must be in good quality on the cover of which 'HIGH COURT OF DELHI' along with logo of this Court will be printed in black colour. A sample of ruled register for evaluation of paper quality and size must be submitted alongwith the quotation.

You are requested to submit necessary quotation for abovesaid items in a sealed envelope. The period of validity of rates should not be less than 60 days from last date of submission of quotation.

The sealed envelope, superscribing thereon "QUOTATION FOR STATIONERY ITEMS AND RULED REGISTERS" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery), LC-III Basement, Delhi High Court on or before 04-10-2013 upto 5 pm. Further, last date must be mentioned on the top of sealed envelope.

Yours truly



(Jagdish Lal)  
Administrative Officer (J)(Sty.)  
for Registrar General