

HIGH COURT OF DELHI: NEW DELHI
(ESTABLISHMENT-II BRANCH)

No. 782/Estt./E-V/DHC
Dated: 26.09.2017

DUTY ROSTER IN RESPECT OF OFFICERS DURING THE ENSUING LOCAL HOLIDAYS i.e. ON 29.09.2017, 03.10.2017, 04.10.2017, 06.10.2017, 07.10.2017 and 18.10.2017.

<u>S. No.</u>	<u>NAMES & DESIGNATION OF THE OFFICERS</u>	<u>DATE OF DUTY</u>	<u>ADDRESS</u>	<u>TELEPHONE NOS. (RES./MOB.)</u>
1.	Mr. Manoj Kumar Verma, Joint Registrar	29.09.2017	E-27/D, MIG Flats, Mayapuri, New Delhi-110064	25497273 (Res.) & 23387657(off.) / 9717394830
2.	Ms. Ritu Sharma, AR	29.09.2017		
3.	Mr. Ashok Kumar, AOJ	-DO-		
4.	Mr. P. S. Negi, AOJ	-DO-		
5.	Ms. Asha Ganotra, AOJ	-DO-		
6.	Ms. Jyoti Sachdeva, AOJ	-DO-		
7.	Mr. Zameem Ahmad Khan, Sr. System Analyst	-DO-		
8.	Ms. Sarabjeet Kaur, PS (IN POOL)	-DO-		
9.	Ms. Madhu Singhal, Deputy Registrar	03.10.2017	344, Laxmi Bai Nagar, New Delhi-110023	26884642 (Res.) & 23388533 (off.) / 9910390928
10.	Mr. Neeraj Goel, AR	03.10.2017		
11.	Ms. Neena Malhotra, AOJ	-DO-		
12.	Mr. Hitesh Kumar, AOJ	-DO-		
13.	Ms. Jasmeet Bhatia, AOJ	-DO-		
14.	Mr. Zameem Ahmad Khan, Sr. System Analyst	-DO-		
15.	Ms. Sunita Rawat, PS (IN POOL)	-DO-		
16.	Ms. Pratima Rani Gupta, Deputy Registrar	04.10.2017	2 CMSD Flats, Minto Road Complex, New Delhi-110002	23233536 (Res.) & 23071831 (off.) / 9910390961
17.	Ms. Manjeet Kaur, AR	04.10.2017		
18.	Mr. Harsudha, AOJ	-DO-		
19.	Ms. Neetu N. Nair, PS (IN POOL)	-DO-		
20.	Ms. Meena Bhardwaj, Deputy Registrar	06.10.2017	SRB-42D, Shipra Riviera, Gyan Khand-III, Indrapuram, Ghaziabad-201014	0120-2690734 (Res.) & 23388242 (off.) / 9717394818
21.	Mr. Arun Sharma, AR	-DO-		
22.	Mr. Sanjeev Dobhal, AOJ	-DO-		
23.	Mr. Chander Shekhar, AOJ	-DO-		
24.	Ms. Ashu Kaul, AOJ	-DO-		
25.	Ms. Parminder Kaur Khurana, AOJ	-DO-		
26.	Ms. Ritu Dhirania, PS (IN POOL)	-DO-		
27.	Mr. Sanjay Sharma, Joint Registrar	07.10.2017	C-2/10, Malka Gang, Delhi-110007	23850763 (Res.) & 23382805 (off.) / 9717394820
28.	Mr. Ajit Aswani, Assistant Registrar	07.10.2017		
29.	Mr. Sanjeev Dobhal, AOJ	-DO-		
30.	Mr. Naval Kishore, AOJ	-DO-		
31.	Mr. Chander Kanta, AOJ	-DO-		
32.	Mr. Ashok Kr. Porwal, AOJ	-DO-		
33.	Ms. Usha Barthwal, CM	-DO-		
34.	Ms. Mamta Arya, PS (IN POOL)	-DO-		

35.	Mr. Sanjay Pokhriyal, Deputy Registrar	18.10.2017	N-102, Narayan Nagar, Laxmi Nagar, Delhi- 110092	22056909 (Res.) / 8826133998
36.	Ms. Bindra, Assistant Registrar	18.10.2017		
37.	Ms. Yashodhara, AOJ	-DO-		
38.	Mr. Ashok Kr. Porwal, AOJ	-DO-		
39.	Mr. Zameem Ahmad Khan, Sr. System Analyst	-DO-		
40.	Mr. Pankaj Kumar, PS (IN POOL)	-DO-		

1. The seniormost Joint Registrar/ Deputy Registrar on duty on each of the local holidays will sit in Room No. 101, 1st Floor, A-Block and will be available on telephone No. 23388470 and will look after the urgent work.
2. The officers/officials on duty during the ensuing local holidays will be entitled to avail similar number of days Extra Special Casual Leave during the Summer Vacation, 2018.
3. In case of requirement, AOJ/Court Master on duty on 29.09.2017, 03.10.2017, 04.10.2017, 06.10.2017, 07.10.2017 and 18.10.2017 will perform the work of Court Master in the Court of Hon'ble Judge concerned.


Sd/-
(SHEKHAR CHANDRA)
JOINT REGISTRAR (ESTT.)

Endst. No. 21644-21652/Estt./E-V/DHC

Dated: 26.09.2017

Copy forwarded for information to:-

1. Joint Registrar-cum-Secretary to Hon'ble the Acting Chief Justice.
2. All Registrars/ OSDs.
3. All Joint Registrars/Deputy Registrars/Assistant Registrars/Deputy Controller of Accounts.
4. Deputy Registrar -cum-PA to Registrar General.
5. Private Secretaries to Hon'ble Judges.
6. All Administrative Officers (Judicial)/Court Masters.
7. Joint Director for uploading the same on the Intranet and Website of this Court.
8. Notice Board.
9. Guard File.


(S. S. BHATNAGAR)
ASSISTANT REGISTRAR (ESTT.-II)